



Historic Downtown Fullerton

111 N. Harbor Blvd, Fullerton, CA 92832 • (714) 871-8226 • Fax (714) 599-9910
Event Manager: Alicia Samuel • Email: events@thematador.com

Non-Private Event Reservation Policies

The following information is provided to assist in planning your special upcoming event. Alicia Samuel, our Event Manager, is also available to consult with you on any additional details, in order to make your special occasion or meeting a great success.

Scheduling

Facilities are available for 2 hours of event time, depending on availability. A date cannot be held without a signed contract and deposit. Decorating time is not provided prior to event time.

Guest Count

Confirmation of your final Guest count must be received no less than 1 day prior to event date. This count is known as your guaranteed Guest count. All charges will be based upon the final guaranteed Guest count, or the actual number of Guest served, whichever is larger.

Deposits and Cancellations

A \$100 deposit is due at the time of booking. Deposits are non-refundable.

If the reservation is cancelled, for any reason, the \$100 deposit is non-refundable. The deposit may be applied to a future event or visit.

Decorations and Favors

Decorations must be affixed with ties or tape. Anything that would cause permanent damage to the walls or structure, such as nails and staples, are not permitted. All décor, including adhesives, must be removed by the Client at the conclusion of the event. Confetti, glitter, or sparklers are not permitted. If these guidelines are not followed, a cleanup fee of \$200.00 may be applied to the final bill.

Alcoholic party favors are NOT allowed.

Food and Beverage

All food and beverage, including alcohol, must be provided by Matador Cocina Y Cantina. Some exceptions are desserts (e.g., wedding cake, birthday cake, cupcakes) and unopened bottled wine. A \$15 corkage fee per 750ml bottle will apply to bottled wine brought in by the Client.

In instances where a third-party bakery is providing any of the aforementioned items, the selection, purchase, payment, and timely delivery of the cakes is the sole responsibility of the Client to prearrange with their third party. Matador Cocina Y Cantina will gladly accommodate presentation, dessert plates, and service only, and is not responsible for payment, delivery, or quality of third-party provisions.



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Bar Service

All beverages must be purchased through Matador Cocina Y Cantina. Client may choose a no-host bar or a host bar with an expenditure maximum for their bar package if desired. Once the maximum is reached, guests will be asked to start an individual tab with the server. All bar services, including the host bar, are subject to 7.75% sales tax and 18% service charge. All bar beverage packages are based on consumption.

Matador Cocina Y Cantina is required to serve alcoholic beverages in compliance with local, state, and/or federal law. All Guests consuming alcohol on Matador Cocina Y Cantina premises must be 21 years of age or older and have in their possession a valid non-expired picture identification and present it for verification by Matador Cocina Y Cantina staff upon request. Matador Cocina Y Cantina has the right to remove from the premises any Guests under the age of 21 found to be consuming alcohol, or anyone providing alcohol to a minor. Guests under 21 years of age are permitted on the Matador Cocina Y Cantina premises until 10:00 p.m. After 10:00 p.m., all Guests must be 21 years of age or older.

Matador Cocina Y Cantina staff and management reserve the right to refuse alcohol to anyone who appears overly intoxicated. Matador Cocina Y Cantina has the right to remove from the premises, Guests who become verbally or physically disruptive.

Liability and Damage

The Client is liable and financially responsible for personal injury, property damage, or equipment damage that may occur at Matador Cocina Y Cantina, caused by the willful negligent actions or conduct of the contracted party or their Guests. Any costs incurred for repair or replacement is the liability of the Client.

Personal Property

Matador Cocina Y Cantina is not responsible for personal items of the Client or their Guests.

I / we agree to all of the terms and conditions above and confirm that I / we have received a copy of the Matador Cocina Y Event Reservation Policies.

Print Client's Name

Print Manager's Name

Client's Signature

Date

Manager's Signature

Date